

**PLYMOUTH COUNTY COMMISSIONERS**  
**STATUTORY MEETING**

**August 6, 2013**

A statutory meeting of the Plymouth County Commissioners was called to order at 8:45 a.m. at the Plymouth County Commissioners Office, 11 South Russell Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were County Attorney Mark Gildea, Register of Deeds John Buckley, Deputy Treasurer Jeffrey Welch, Superintendent of Buildings Douglas Wedge, County Administrator Brian McDonald and Executive Assistant Nancy O'Rourke.

**PERSONNEL:** Acknowledge receipt of the following Personnel actions:  
**Commissioners Office**

**Step Increase:**

Sallyanne Russell, Administrative Assistant, JG 9-4, \$15.68/hr. to JG 9-5 \$16.38/hr.

Commissioner Hanley made a motion to accept the aforementioned personnel action. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

**OLD BUSINESS**

**Update-Courthouse Maintenance**

Commissioner Hanley briefed the board on a recent meeting held with Chris McQuade at the Administrative Office of The Trial Court in Boston. County Administrator Brian McDonald attended in Commissioner Hanley's place as well as Treasurer Thomas O'Brien and Attorney Mark Gildea. The pending RFP to hire a private cleaning company is temporarily on hold. Mr. McQuade is pleased with the recent changes at the courthouses and is impressed with the plan going forward with regard to maintenance and cleanliness.

**NEW BUSINESS**

**Vote-Surplus County Vehicle**

Commissioner Hanley made a motion to declare a county owned 2003 Ford F-250 Pick up Truck (Vin # 3FTNF21L23MB40769) as no longer usable and will be disposed of. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

## DEPARTMENT HEAD REPORTS

### **Register of Deeds John Buckley**

Register Buckley briefed the Commissioners on recent maintenance issues now resolved or close to being resolved. Roof leaks are being addressed and lighting in the employee parking lot has been fixed.

### **Superintendent of Buildings Doug Wedge**

Mr. Wedge briefed the Commissioners on status of cleaning at Wareham and Hingham District Courthouses. Both buildings have been thoroughly cleaned and Brockton Superior is next on the list. The back up sewer ejector pump has been installed and issues with pot holes are being addressed in Brockton.

### **Plymouth County Deputy Treasurer Jeff Welch**

Deputy Treasurer Welch presented a confidentiality agreement for the Chairman's signature for the Sherman Actuarial Firm to complete GASB 45. Mr. Welch also presented agreements for the Town of Hingham and the Town of Sandwich Housing Authorities for GASB 45 services with the Sherman Actuarial Firm.

## ADMINISTRATOR'S REPORT

County Administrator Brian McDonald reported the county website [www.plymouthcounty-ma.gov](http://www.plymouthcounty-ma.gov) is close to being ready to "go live". Commissioner Hanley made a motion to "go live" with the website today. Chairman Pallotta seconded.  
Vote: The motion passed unanimously.

## EXECUTIVE SESSION

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of purchase, exchange or lease of real property and to discuss strategy with respect to collective bargaining and pending litigation, the Board voted to enter into Executive Session and to not return to open public session at 9:07 a.m. Chairman Pallotta called the roll: Commissioner Hanley-Yes, Chairman Pallotta-Yes.

The meeting adjourned at 9:45 p.m.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant

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**SEIU 888/Maintenance/Courthouse RFP**

The Commissioners discussed the recent meeting held with Chris McQuade at the Administrative Office of the Trial Court and the temporary hold on the RFP to privatize courthouse cleaning.

**Pending Litigation**

Attorney Gildea discussed the pending litigation between the Plymouth County Retirement Board and Plymouth County.

The meeting adjourned at 9:45 a.m.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant