

PLYMOUTH COUNTY COMMISSIONERS
MEETING

June 6, 2013

A regular meeting of the Plymouth County Commissioners was called to order at 5:15 p.m. at the Plymouth County Commissioners Office, 11 S. Russell Street, Plymouth, MA Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were County Administrator Brian McDonald, County Attorney Mark Gildea, Register of Deeds John Buckley, Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Building Superintendent Doug Wedge, 4-H Educator Molly Lipper and Executive Assistant Nancy O'Rourke.

ACCEPT PAYROLL AND/OR VENDOR VOUCHERS

Commissioner Wright made a motion to accept Payroll and/or Vendor Vouchers. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

PERSONNEL Acknowledge receipt of the following Personnel actions:

Registry of Deeds

Step Increase

Carolyn J. Lacey, Office Manager/Brockton Satellite, JG 17-6 \$24.73/hr. to JG 17-7 \$25.41/hr.

FMLA Approval

Elizabeth Sheibley-Goldrosen, Bookkeeper/Clerical

Name Change

Susan T. (Moody) MacDonald

Commissioner Hanley made a motion to accept the aforementioned personnel actions.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

OLD BUSINESS

Meeting Minutes-May 9, 2013

Commissioner Wright made a motion to approve the meeting minutes of May 9, 2013. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Maintenance Department-Comp time

Chairman Pallotta requested all department heads present any carry-over vacation and comp time needing approval at the next meeting. He would also like the Superintendent to present a complete plan as to how many employees are necessary to staff each building.

Discussion-RFP Municipal Real Estate Valuation Services

County Administrator Brian McDonald briefed the Commissioners on the results received from the recent RFP. One proposal was received. Commissioner Hanley requested the discussion and awarding of the bid tabled to the next meeting. He would like to review the RFP further before decisions are made.

NEW BUSINESS

Vote-Fire Equipment Bid

Commissioner Hanley made a motion to award various items on the Cooperative Fire Service Equipment Bid; said award is for the term of one year from May 1, 2013 to April 30, 2014 with one possible one year extension. The following vendors were awarded:

Northeast TwoWay Radio Corp

Nelson & Small, Inc.

Physio-Control, Inc.

All Comm Technologies, Inc.

Radio Solutions, Inc.

Purvis Systems, Inc.

Capone Communications

Xybix Systems, Inc.

Beltronics, Inc.

Industrial Communication & Electronics, Inc.

New England Mobile Systems, Inc.

Bergeron Protective Clothing

Industrial Protective Services

Mike & Wayne's Inc.

Govcentric

Newcom Wireless Svcs.

R. Nickeson Enterprises

Cape Electronics

Infrared Systems Group, LLC

W. A. Hendrickson Co., Inc.

Easton Electronics, Inc.

CFM Communications

Firematic Supply, Inc.

Fire Tech & Safety of N.E.

C & S Speciality, Inc.

American Fire Equipment

Ed Lyons Fire Equipment

Commissioner Wright seconded the motion.

Vote: The motion passed unanimously.

Vote-Appliance Bid-Housing Authority

Commissioner Hanley made a motion to accept the proposal of Lake Region Inc. of Southfield, MI for Stoves and Refrigerators for the Abington Housing Authority. 41 Energy Star Refrigerators and 70 Stoves for the bid price of

\$48,074.00 and \$47,172.00 for non Energy Star Refrigerators and Stoves.
Commissioner Wright seconded.
Vote: The motion passed unanimously.

DEPARTMENT HEAD REPORTS

Treasurer's Office-

Treasurer O'Brien presented votes to award actuarial consulting services for the completion of GASB 45 OPEB Statements.

Commissioner Hanley made a motion to enter into an agreement with Sherman Actuarial Services, LLC for actuarial consulting services regarding GASB 45 OPEB Statements for the County of Plymouth for a contract amount of \$6,000.00.
Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made motion to authorize the County Treasurer and the Commission Chairman on behalf of the County of Plymouth and the County Commissioners to enter into an agreement with Sherman Actuarial Services, LLC for actuarial consulting services regarding GASB 45 OPEB Statements for the Plymouth County Regional Housing Authority GASB 45 Bid Group for a contract amount of no more than \$8,500.00. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Registry of Deeds-

Register of Deeds John Buckley presented a vote to the Commissioners to award a bid to purchase a microfilm writer for the Registry of Deeds.

Commissioner Hanley made a motion to accept the proposal of Inception Technologies, Inc. of Manchester, NH as the most responsive and responsible proposal offering the best price of \$87,950.00 for one (1) SMA 16mm & 35mm Microfilm Writer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Superintendent of Building Maintenance-

Mr. Wedge presented a personnel form to request approval to extend temporary employee Jason Pinkham for up to 90 additional days. Commissioner Hanley made a motion to approve the extension. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion to authorize Mr. Wedge to replace a recent temporary employee vacancy. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Commissioner Hanley made a motion to deny a request made by Assistant Chief Court Officer Tom Condon of the Brockton Superior Courthouse to replace back door locks and keys.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

ADMINISTRATOR'S REPORT

Grant Writer Position

Commissioner Hanley made a motion, subject to approval of counsel, to approve a 30 day grant writer position. The contract will be for \$5,000.00 for 30 days.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

EXECUTIVE SESSION

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of purchase, exchange or lease of real property and to discuss strategy with respect to collective bargaining and pending litigation, the Board voted to enter into Executive Session and to return to open public session at 6:07 p.m. Chairman Pallotta called the roll: Commissioner Wright-Yes, Commissioner Hanley-Yes, Chairman Pallotta-Yes.

At 7:00 p.m. Chairman Pallotta called the roll to enter back in to open public session: Commissioner Wright-Yes, Commissioner Hanley-Yes, Chairman Pallotta-Yes.

Lease-Registry of Deeds, Satellite Office, Rockland, MA

Commissioner Hanley made a motion to authorize Commissioner Wright to sign the lease after negotiations have been completed with Attorney Gildea and Unicorn Realty. Commissioner Wright seconded.

Vote: Commissioner Hanley-Yes, Commissioner Wright-Yes, Chairman Pallotta-Recused.

The meeting adjourned at 7:10 p.m.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant

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Attorney Gildea discussed the renegotiation of the lease with Unicorn Realty.

Contract-Power Management

Attorney Gildea briefed the Commissioners on results of the review of the independent expert Ferriter, Scobo, Rhodophele on the pending contract. Chairman Pallotta requested the DOER (Dept. of Energy Resources) be consulted for additional clarification.

Lease-44 Obery Street-Police Chief's Association

Treasurer O'Brien presented a request to lease space at 44 Obery Street, Plymouth, MA for the Police Chief's Association to do training. Commissioner Wright will meet with the Chief's and tour the building.

Workers Comp Issue-Maintenance Employee

Attorney Gildea briefed the Commissioners on a recent hearing with the Department of Industrial Accidents.

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Respectfully submitted,
Executive Assistant
Nancy O'Rourke