

PLYMOUTH COUNTY COMMISSIONERS
MEETING

March 28, 2013

A regular meeting of the Plymouth County Commissioners was called to order at 6:00 p.m. at the Bridgewater Senior Center, 10 Wally Krueger Way, Bridgewater, MA Present were Chairman Daniel A. Pallotta, Commissioner Sandra M. Wright and Commissioner Gregory M. Hanley. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were County Administrator Brian McDonald, Register of Deeds John Buckley, Chief Executive Assistant Marilyn Marvill, Treasurer Thomas O'Brien, County Attorney Mark Gildea, Superintendent of Buildings Doug Wedge, Cooperative Extension Board of Trustees Chairman John Burnett, 4-H Educator Valerie Schell and Executive Assistant Nancy O'Rourke.

ACCEPT PAYROLL AND/OR VENDOR VOUCHERS

Commissioner Hanley made a motion to accept Payroll and/or Vendor Vouchers.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

PERSONNEL

Registry of Deeds:

Fill Existing Vacancy/Promotion

Kari Poudrier, Land Records Assistant to Land Court Recorder, JG 07-03 to JG 09-02, \$15.18/hr. to \$15.79/per hr.

Commissioner Wright made a motion to accept the aforementioned personnel actions.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

OLD BUSINESS

Meeting Minutes-February 28, 2013, March 14, 2013

Executive Session Minutes-February 28, 2013

Commissioner Hanley made a motion to accept the Meeting Minutes of February 28, 2013 and March 14, 2013 as well as the Executive Session Minutes of February 28, 2013.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

Update-RFP Regional Assessing

County Administrator Brian McDonald briefed the Commissioners on the status of the draft RFP for Regional Assessing. It is currently being reviewed and should be ready for Commissioners approval at the next meeting.

Update-County Website

Mr. McDonald briefed the Commissioners on the progress of the new County website and will have website designer proposals available at the next meeting for the Commissioners review.

DEPARTMENT HEAD REPORTS

Cooperative Extension

4-H Educator Valerie Schell informed the Commissioners on the upcoming "Agriculture Day" to be held at the State House.

Superintendent of Buildings

Doug Wedge briefed the Commissioners on the status of work being done at the Wareham District Courthouse to paint and replace carpeting. Extra materials were reused from another courthouse and additional resources are needed to complete the remaining offices.

Register of Deeds

Register Buckley gave an update on the ongoing MERS lawsuit and lease negotiations with the Rockland satellite office.

County Treasurer

Treasurer O'Brien briefed the Commissioners on a recent meeting with the Housing Authorities.

ADMINISTRATOR'S REPORT

Vote-FY 2013 Budget Transfers

Mr. McDonald presented a vote for the Commissioners signatures for budget transfers for fiscal year 2013. Commissioner Hanley made a motion to provide for the following Budget Transfers for the maintenance and operation of the County of Plymouth for the fiscal year beginning July 1, 2012 and ending June 30, 2013, as follows:

<u>DEPT</u>		<u>INCREASE</u>	<u>DECREASE</u>
19	<u>Regional Services Department</u>		
	239 Professional and Technical Services		\$2,000.00
20	<u>Charter Commission</u>		
	100 Permanent Employees	\$2,000.00	
34	<u>Registry of Deeds</u>		
	100 Permanent Employees	\$17,000.00	
	275 Repair of Office Equipment		\$3,000.00

276	Repair Computer Hardware		\$2,000.00
277	Repair Computer Software		\$12,000.00
70	<u>County Health Group</u>		
100	Permanent Employees	\$30,000.00	
212	Data Lines		\$7,600.00
213	Telephones		\$5,400.00
239	Professional and Technical Services		\$12,000.00
362	Stationary and Office Supplies		\$5,000.00
	TOTAL		
	INCREASE/DECREASE	\$49,000.00	\$49,000.00

Commissioner Wright seconded.
Vote: The motion passed unanimously.

Proclamation-Childhood Cancer Awareness Week

Commissioner Hanley made a motion to proclaim the week of April 21, 2013 through April 27, 2013 Childhood Cancer Awareness Week. Commissioner Wright seconded.
Vote: The motion passed unanimously.

Energy Efficiency Assessments

Commissioner Hanley made a motion to have the county work with Power Management Group as well as Siemens Corp. to do an energy audit in the county courthouses and buildings. Commissioner Wright seconded.
Vote: The motion passed unanimously.

EXECUTIVE SESSION

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of purchase, exchange or lease of real property and to discuss strategy with respect to collective bargaining and pending litigation, the Board voted to enter into Executive Session and to not return to open public session at 6:40 p.m. Chairman Pallotta called the roll. Commissioner Wright-Yes, Commissioner Hanley-Yes, Chairman Pallotta-Yes.

The meeting adjourned at 7:15 p.m.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant

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SEIU Negotiations

Attorney Gildea and Chairman Pallotta briefed the Commissioners on recent negotiations held with the SEIU clerical union.

Lease-Registry of Deeds Satellite Office/Rockland, MA

Attorney Gildea briefed the Commissioners on recent lease discussions with respect to the Registry of Deeds location in Rockland, MA

The meeting adjourned at 7:15 p.m.

Respectfully submitted,
Executive Assistant
Nancy O'Rourke