

PLYMOUTH COUNTY COMMISSIONERS  
MEETING

November 21, 2013

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the Plymouth County Commissioners Office, 11 South Russell Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Gregory M. Hanley and Commissioner Sandra M. Wright. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Register of Deeds John Buckley, Treasurer Thomas O'Brien, Deputy Treasurer Jeffrey Welch, 4-H Educator Molly Lipper, Superintendent of Buildings Doug Wedge, County Administrator Brian McDonald and Executive Assistant Nancy O'Rourke.

AUTHORIZE PAYROLL AND/OR VENDOR VOUCHERS:

Commissioner Hanley made a motion to authorize the signing of Payroll and approval of vendor vouchers as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

PERSONNEL: Acknowledge receipt of the following Personnel actions:

Registry of Deeds:

Fill Existing Vacancy

Kelly A. Staruski, Archive Imaging Assistant, JG 7-1, \$14.61/hr.

Step Increase

Barbara E. Bardon, Land Court Recorder, JG 11-8, \$19.34/hr. to JG 11-9, \$19.92/hr.

Victoria A. Gadles, Recorder, JG 15-3, \$20.63/hr. to JG 15-4, \$21.21/hr.

Jaclyn L. O'Leary, Recorder, JG 9-7, \$17.59/hr. to JG 9-8, \$17.95/hr.

Robin L. Thomas, Dept.Head/Land Court, JG 21-3, \$26.88/hr. to JG 21-4, \$27.76/hr.

Commissioner Hanley made a motion to accept the aforementioned personnel actions. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Maintenance Department:

30 day extension-Emergency Temporary Employee

Ivanilda Veiga, Custodian, JG 1-1, \$14.20/hr./Full-time

Peter McCormack, Custodian, JG 1-1, \$14.20/hr. Part-time

Edward Nelson, Custodian, JG 1-1, \$14.20/hr. Full-time

Joseph Mascio, Custodian, JG 1-1, \$14.20/hr. Full-time

Commissioner Hanley made a motion to table the aforementioned personnel actions to Executive Session. Commissioner Wright seconded. Vote: The motion passed unanimously.

OLD BUSINESS

Meeting Minutes-September 26, 2013, October 10, 2013

Executive Session Minutes-September 26, 2013, October 10, 2013

Commissioner Wright made a motion to approve the Meeting Minutes of September 26, 2013 and October 10, 2013 as well as Executive Session Minutes for September 26, 2013 and October 10, 2013. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Sign SEIU Clerical MOA

The Commissioner agreed to table the discussion and signing of the MOA to Executive Session.

NEW BUSINESS

Votes-Cooperative Vehicle Bid

Dodge-

Commissioner Hanley made a motion to vote to extend the contract to Central Chrysler Jeep Dodge, 191 New State Hwy, Route 44, Raynham, MA for the Dodge portion of the #12-13-14 Cooperative Bid for Public Service Vehicles for the period of November 1, 2013 to October 31, 2014. The base prices have stayed the same with the exception of the following listed item change. The following vehicle has increased by 5% or less as allowed under the terms of the bid specifications.

- 2014 Dodge Charger RWD Sedan, new price \$22,825.00, an increase of \$490.00.

Ford-

Commissioner Hanley made a motion to vote to extend the contract to MHQ, 401 Elm Street, Marlborough, MA for the Ford portion of the #12-13-14 Cooperative Bid for Public Service Vehicles for the period of November 1, 2013 to October 31, 2014. The base prices have stayed the same with the exception of the following listed item changes. The following options have changed as allowed under the terms of the bid specifications.

- Schedule C:

Item #1.34- Federal Signal Arjent S2 Lightbar model #583004-XXX, 44' low profile LED Lightbar using ROC circuitry. 18 high intensity Solaris modules, 2 front takedown lights, 2 alley lights and built in signalmaster directional arrow, mount and hook kit is obsolete and deleted.

Item #1.35-Federal Signal Arjent S2 Lightbar model #583004-XXX with a Federal Signal PA640 Siren/Controller package is obsolete and deleted.

Item #2.01-Federal headlight flasher, model FHLP-C is obsolete and deleted.

- Schedule D:

Item #6-Ford Taurus package 201A previously included "Sync and Reverse Sensing System" at \$695.00. Ford now includes in the package: the rear view camera and power adjustable pedals, as such, the new upgraded package is \$1,085.00.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

Votes-Fuel Oil Bid

Commissioner Hanley made a motion to award the bid for the purchase of fuel oil to:

Peterson Oil Service, 75 Crescent St, Worcester, MA  
Petroleum Traders Corp., 7120 Pointe Inverness Way, Fort Wayne,  
Indiana

Commissioner Wright seconded.  
Vote: The motion passed unanimously.

#### Vote-Indexing Bid-Registry of Deeds

Commissioner Hanley made a motion to publish a notice for bid for Index Verification and Online Correction of Recorded Land Instruments and Registered Land Documents to Plymouth County.

Commissioner Wright seconded.

Vote: The motion passed unanimously.

#### GASB 45

Treasurer Thomas O'Brien briefed the Commissioners on the completion of the GASB 45 report for Plymouth County.

#### DEPARTMENT HEAD REPORTS

##### Plymouth County Treasurer Tom O'Brien

Treasurer O'Brien briefed the Commissioners on the status of draft audits completed for 2007, 2008 and 2009. An engagement letter has been presented for signatures to begin audits for 2010, 2011 and 2012.

Commissioner Hanley made a motion to adopt the Treasurer's recommendation to accept the auditing services of Melanson, Heath & Co., PC. Commissioner Wright seconded.

Vote: The motion passed unanimously.

##### Register of Deeds John Buckley

Register Buckley briefed the Commissioners on recent meetings held by the Registry Commission. Register Buckley was appointed by the Secretary of State's Office to participate on the Commission to evaluate and discuss consolidation of Registries of Deeds and/or transferring them to the Commonwealth of MA jurisdiction. A number of public hearings have taken place and the report is being drafted to submit the findings. Register Buckley also informed the Commissioners of the recent dismissal by a Superior Court Judge of the MERS (Mortgage Electronic Recording System) lawsuit.

##### Superintendent of Buildings Doug Wedge

Superintendent Wedge discussed the ongoing issues concerning heat at the Cooperative Extension building in Hanson as well as the Hingham District Courthouse. Duct cleaning was done at the Wareham District Courthouse and various valve issues were discovered that will need to be

addressed. Commissioners Hanley and Pallotta would like detailed information regarding heat repairs done recently in Hingham.

#### Cooperative Extension 4-H Educator Molly Lipper

Molly briefed the Commissioners on the recent selection of two Plymouth County 4-H members to represent Massachusetts 4-H Program at the National 4-H Congress in Atlanta, Georgia. The conference will be held November 29<sup>th</sup> through December 3<sup>rd</sup>. Chairman Pallotta requested a Press Release be prepared for the local media and all Plymouth County Boards of Selectmen. Emily Capasso of Halifax and Sarah Calnan of Hingham were the two members selected.

Molly also discussed the ongoing heating and hot water issues in Hanson and the health concerns associated. Various locations have been proposed to relocate the 4-H offices.

#### ADMINISTRATOR'S REPORT

County Administrator Brian McDonald briefed the Commissioners on a recent RFP issued to hire a grant writer. 3 RFP packages were requested and 1 proposal submitted. Chairman Pallotta requested additional advertising details and whether the RFP was in the Goods and Services bulletin? Mr. McDonald will verify with Regional Services administrator Sally Russell.

#### EXECUTIVE SESSION

MGL, Chapter 30A, Section 21 held for the purpose of discussing purchase, exchange or lease of real property and to discuss strategy with respect to collective bargaining and litigation, the board voted to enter into Executive Session and to not return to open public session at 6:24 p.m. Chairman Pallotta called the roll: Commissioner Wright-Yes, Chairman Pallotta-Yes, Commissioner Hanley-Yes.

At 7:30 p.m. the meeting adjourned.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant

PLYMOUTH COUNTY COMMISSIONERS  
MEETING

EXECUTIVE SESSION

November 21, 2013

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of purchase, exchange or lease of real property and to discuss strategy with respect to collective bargaining and pending litigation, the Board voted to enter into Executive Session at 6:24 p.m. and to not return to open public session. Chairman Pallotta called the roll: Commissioner Wright-Yes, Commissioner Hanley-Yes, Chairman Pallotta-Yes.

**SEIU 888/Maintenance**

The Commissioners discussed current temporary and permanent custodial/maintenance positions with regard to contract negotiations and healthcare laws.

**County Commissioner's Office**

Attorney Gildea and the Commissioners discussed the impending move of the new Commissioners office.

**SEIU 888/Clerical MOA**

The Commissioners tabled the discussion of the MOA to the next meeting to allow consulting with the County Attorney.

The meeting adjourned at 7:30 p.m.

Respectfully submitted,  
Nancy O'Rourke  
Executive Assistant