

PLYMOUTH COUNTY COMMISSIONERS
MEETING

May 23, 2016

A regular meeting of the Plymouth County Commissioners was called to order at 8:35 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, and Commissioner Sandra M. Wright. Commissioner Gregory Hanley was unable to attend the meeting. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Assistant Register of Deeds Tim White, Chief Executive Assistant Marilyn Marvill, 4-H Director Molly Lipper, Superintendent of Buildings Doug Wedge, County Administrator Frank Basler, and Executive Assistant Nancy O'Rourke.

Meeting Minutes –March 25, 2016, April 27, 2016

Chairman Pallotta requested the approval of the meeting minutes be tabled to the next meeting due to Commissioner Hanley's absence.

County Personnel Status Forms

County Administrator Basler presented the Commissioners with personnel status forms for:

Maintenance Department:

Temporary to Permanent Hire

Dennis Bradford, JG 1-1 to JG 2-1

Paul Curran, JG 1-1 to JG 2-1

Registry of Deeds:

FMLA Approval

Carolyn Lacey, Office Manager/Brockton

Commissioner Wright made a motion to accept and approve the aforementioned personnel status forms. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote-Payroll

Commissioner Wright made a motion to accept and approve payroll as recommended by the Treasurer. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote-Certification of Treasurer's Bond

Commissioner Wright made a motion pursuant to MGL Chapter 35, Section 3 to certify that the Bond of Thomas J. O'Brien, as County Treasurer, with Western Surety Company, as Surety, in the sum of One Hundred Thousand Dollars

(\$100,000.00) is on file in the Office of the County Commissioners, at Plymouth, in said County. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Treasurer's Update

PCOT-Plymouth County OPEB Trust

Per the request of Linda Benezra of the League of Women Voters Treasurer O'Brien provided brochures and a hand-out for the PCOT program whose membership has now grown to 18 governmental entities within Plymouth, Norfolk, Bristol and Barnstable Counties. The Program currently has over \$3,359,000.00 in assets.

GASB 45-Contract-Housing Authorities

Commissioner Wright made a motion to authorize the Chairman to sign a contract with Sherman Actuarial to provide actuarial services to various housing authorities.

Extension Services Update

4-H Director Molly Lipper briefed the Commissioners on a conference held over April vacation in Washington, D.C. that she attended with Plymouth County 4-H delegates.

Meetings were held with Congressman William Keating, and Senator Elizabeth Warren.

Administrator's Report-

Statement of Financial Interest

Administrator Basler reminded the Commissioners the deadline to file SFI is May 31, 2016.

Plymouth County Fire Chief's Association

Administrator Basler briefed the Commissioners on a recent meeting he attended to present an \$8,000 program appropriation for the firefighter training. Discussions were also held regarding the Fire Service Equipment Bid the County has administered over the past twenty years and changes the Chief's would like to see on the next bid to include items for the Fire Trucks.

Vote-30 day extension-Plymouth County Municipal Vehicle Bid-Liberty Chevrolet and Central Dodge

Commissioner Wright made a motion to extend the current contract for 30 days for Liberty Chevrolet and Central Dodge such that the term will now end on June 30, 2016. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Vote-MHQ, Inc

Commissioner Wright made a motion to extend the contract for MHQ, Inc., f/k/a Natick Auto Sales, Inc. d/b/a MHQ, 401 Elm Street, Marlborough, MA for the Cooperative Bid for Public Service Vehicles manufactured by the FORD MOTOR COMPANY and TOYOTA MOTOR COMPANY and accessories as listed in the Invitation for Bid for the period of May 31, 2016 to April 30, 2017. The base price,

equipment prices, and package price increases per attached documentation. The requested increases are allowable under the terms of the Bid Specifications. The Bid Specifications allowed a documented price increase of up to 5%. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Central Plymouth County Water District Commission (CPCWDC)

Administrator Basler will be attending a meeting today of the CPCWDC at 3:00 p.m. in Plympton.

Courthouse Maintenance Update

Administrator Basler briefed the Commissioners on a recent spring clean up taking place at the Wareham and Hingham District Courthouses, correction of ADA issues with the walkway in Hingham, and various equipment being replaced at all courthouses.

Siemens Project Update

Administrator Basler presented a vote to approve payment to Siemens Industry Inc. for Investment Grade Audit Services at the Brockton Superior Courthouse. Chairman Pallotta and Commissioner Wright requested this vote be tabled to the next meeting.

Hanover certification-FAA approval drone

Administrator Basler presented a request from the Town of Hanover to approve the use of a town owned drone per FAA rules. Chairman Pallotta and Commissioner Wright requested Attorney Gildea review the request and discuss at the next meeting.

FY 2017 Budget Presentation and Public Hearing

Treasurer O'Brien briefed the Commissioners on the status of the audits for FY 2013, FY 2014 and FY 2015. All three audits should be complete by June 30, 2016. Management letters have been requested for FY 2013, FY 2014 and FY 2015.

Treasurer O'Brien reviewed the FY 2017 Revenue figures with the Commissioners. After much discussion, Chairman Pallotta requested a five minute recess to allow the Administrator to have a cell phone sidebar with Commissioner Hanley to clarify his opinion on the budget process.

At 9:37 a.m. Chairman Pallotta re-convened the meeting. Commissioner Wright made a motion to approve the revenue figures for FY 2017. Chairman Pallotta seconded. Vote: Commissioner Wright-No, Chairman Pallotta-Yes. The motion did not pass.

Treasurer O'Brien and Administrator Basler reviewed the budget for FY 2017.

Chairman Pallotta opened up the discussion of the budget to the public attending the meeting.

Linda Benezra of the League of Women Voters questioned the revenue figures and budget deficit for the Parking Department?

Treasurer O'Brien explained the various fee agreements in place for both Plymouth County communities and communities outside of Plymouth County. An upgrade is needed for the software to remain competitive with other parking programs.

Treasurer O'Brien feels an estimate for the software upgrade is approximately \$50,000.

Revenue FY 2017

Commissioner Wright made a motion to approve the revenue figures and forward to Advisory Board Chairman Ellen Allen. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Draft Budget FY 2017

Commissioner Wright made a motion to approve the draft budget and forward to Advisory Board Chairman Ellen Allen. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of the purchase, exchange or lease of real property- "Wood Lot" shown on Assessors Map as Lot 54, Plymouth, MA, and update on strategy with respect to collective bargaining with SEIU and OPEIU, the Board voted to enter into Executive Session and to return to open public session at 10:37 a.m. Chairman Pallotta called the roll: Commissioner Wright-Yes, Chairman Pallotta-Yes.

At 11:20 a.m. Chairman Pallotta called the roll to enter back in to open public session: Commissioner Wright-Yes, Chairman Pallotta-Yes.

MOA-SEIU Clerical

Commissioner Wright made a motion to approve the MOA with SEUI Clerical union. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

MOA-SEIU Maintenance

Commissioner Wright made a motion to approve the MOA with SEUI Maintenance union. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Salary Charts

Commissioner Wright made a motion to approve the salary charts for SEIU Clerical, SEIU Maintenance and Non-Union Personnel. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

FY 2016 “stipend/signing bonus”

Commissioner Wright made a motion to authorize the payment of a 1% stipend/signing bonus for the SEIU Clerical union as well as all non-union employees. The 1% stipend/signing bonus had been previously negotiated with the SEIU Maintenance union as part of the MOA. Chairman Pallotta seconded.

Vote: The motion passed unanimously.

Next Meeting:

The Commissioners next meeting is scheduled for Thursday, June 2, 2016 at 5:30 p.m. at the County Commissioners Meeting Room, 44 Obery Street, Plymouth, MA

At 11:28 a.m. the meeting adjourned.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant