

PLYMOUTH COUNTY COMMISSIONERS
MEETING

May 8, 2014

A regular meeting of the Plymouth County Commissioners was called to order at 5:30 p.m. at the Plymouth County Commissioners Office, 11 South Russell Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Sandra Wright and Commissioner Gregory M. Hanley. Chairman Pallotta invited Plymouth County Retirement Board Executive Director William Farmer to lead us in the Pledge of Allegiance.

Also, in attendance were Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, Register of Deeds John Buckley, County Attorney Mark Gildea, County Administrator Brian McDonald, Superintendent of Buildings Doug Wedge, Cooperative Extension 4-H Educator Molly Lipper, Retirement Board Executive Director William Farmer, Retirement Board Member Joseph McDonough and Executive Assistant Nancy O'Rourke.

EXECUTIVE SESSION

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of purchase, exchange or lease of real property and to discuss strategy with respect to collective bargaining and pending litigation, the Board voted to enter into Executive Session and to return to open public session at 5:35 p.m. Chairman Pallotta called the roll: Commissioner Hanley-Yes. Commissioner Wright-Yes, Chairman Pallotta-Yes.

At 6:15 p.m. Chairman Pallotta called the roll to enter back into open public session. Commissioner Wright-Yes, Commissioner Hanley-Yes, Chairman Pallotta-Yes.

NEW BUSINESS

Vote-Treasurer's Bond Certification

Commissioner Hanley made a motion, pursuant to M.G.L. Chapter 35, Section 3, to certify the Bond of Plymouth County Treasurer Thomas J. O'Brien, with Western Surety Company, as Surety, in the sum of \$100,000.00. Commissioner Wright seconded.

Vote: The motion passed unanimously

Check Presentation-Mayflower RSVP (Retired and Senior Volunteer Program)

The Commissioners presented Darcy Lee, Executive Director of the Mayflower RSVP with a \$5,000.00 grant for support of Mayflower RSVP's activities in the community.

Interviews-RFQ-Energy Management Services

Ameresco Inc. and Siemens Industry Inc. each presented a proposal to the Commissioners to provide the County with a program that will address all energy solutions in county buildings. Chairman Pallotta stated for the record, he has worked with Siemens Industry, Inc. on a project with the Town of Westfield. The Chairman contacted the State Ethics Commissions for a ruling on whether he should recuse himself from the interview process and filed a 23B with the commission. Chairman Pallotta was notified by the State Ethics Commission there would not be a conflict of interest. Four vendors originally submitted proposals and a committee consisting of County Administrator Brian McDonald, County Treasurer Thomas O'Brien, Register of Deeds John Buckley and Dr. Kevin Kelly of Power Management Corp. reviewed and scored the proposals with Ameresco and Siemens obtaining the highest scores. After much discussion and with the recommendation of Dr. Kelly, Commissioner Hanley made a motion to enter into negotiations with Siemens Industry Inc. Commissioner Wright seconded for discussion. Chairman Pallotta called the roll: Commissioner Wright-Yes, Commissioner Hanley-Yes, Chairman Pallotta-Yes.

Vote: The motion passed unanimously.

Commissioner Hanley stated for the record he would like to give kudos to the Chairman for his forward thinking and expertise in helping the county "think outside of the box" with regard to energy solutions. Chairman Pallotta requested Dr. Kelly of Power Management have input on the process and the Chairman will contact Dr. Kelly to negotiate an agreement.

FCC Licenses

East Bridgewater Selectman Brian Connors appeared before the board at the Chairman's request to assist the county with FCC licenses and frequency applications. Commissioner Hanley made a motion to authorize Mr. Connors to assist the county with FCC license applications. Commissioner Wright seconded.

Vote: The motion passed unanimously.

ACCEPT PAYROLL AND/OR VENDOR VOUCHERS

Commissioner Wright made a motion to authorize the signing of Payroll and approval of vendor vouchers as recommended by the Treasurer.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

PERSONNEL: Acknowledge receipt of the following Personnel actions:

Maintenance Department

Step Increase

Christopher Kelly, Asst. Building Custodian, JG 2-8, \$17.90/hr. to JG 2-9, \$18.24/hr.

Cooperative Extension Service

Step Increase

Molly Lipper, 4-H Educator, JG 20-7, \$28.16/hr. to JG 20-8, \$28.94/hr.

Registry of Deeds

Step Increase

Carolyn Lacey, Office Mgr/Brockton Satellite, JG 17-7, \$25.41/hr. to JG 17-8, \$26.09/hr.

Commissioner Wright made a motion to accept the aforementioned personnel actions. Commissioner Hanley seconded.

Vote: The motion passed unanimously.

OLD BUSINESS

Meeting Minutes-March 27, 2014, April 10, 2014

Executive Session Minutes-March 27, 2014, April 10, 2014

Commissioner Wright made a motion to approve the meeting minutes and executive session minutes of March 27, 2014 and April 10, 2014.

Commissioner Hanley seconded.

Vote: The motion passed unanimously.

Update-RFQ-Transfer Station Public/Private Partnership

Commissioner Hanley briefed the board on a recently released RFQ for operation of the transfer station on South St in Plymouth. A pre-bid meeting was held and a decision was made to extend the due date to May 22, 2014 to allow more time for engineering requirements.

John Moon, Kingstown Corporation–Discussion on earth removal

John Moon of Kingstown Corporation appeared before the board to request assistance with the permitting process to remove gravel on the 100 acres. The Town of Plymouth requires plans for the land once the gravel has been removed. Chairman Pallotta stated the County will help with the permitting process and if necessary appear at a hearing. The property has the potential to be used for a solar field. A decision to sell additional gravel will not be discussed at this time.

Vote–Relocation Plan

Deputy Treasurer Jeff Welch presented a proposal from Gale Engineering for the design architecture of the new roof at 44 Obery Street, Plymouth. Commissioner Hanley made a motion to authorize the Chairman to sign the contract on behalf of the Board. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Mr. Welch also presented a draft timeline to the Commissioners for the move of the Commissioners and Treasurers office. The estimated move date would be the first week of August. Commissioner Hanley made a motion to accept the proposed timeline. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Chairman Pallotta requested the timeline be sent to Plymouth Selectman Matt Muratore and Plymouth Town Manager Melissa Arrighi.

Vote–Surplus Equipment Disposal

Commissioner Hanley made a motion to declare the following items as surplus. The various items are inoperable and no longer usable to the Plymouth County Commissioners.

MONITORS	MODEL #	SERIAL #
DELL	REVA02	CN0F50356418053B1A2L
DELL	M782	MY08G157476033CFBJP4
DELL	D1770	7TMN09B6248065FRCETH
DELL	M782	MY08G157476033CFBJTZ
DELL	E772	CN04P1214780433QB5DA
IBM	9818ACO	8800584
IBM G72	654700N	23GNY38
AVITRON	KDS	0692069028
AOC	7ELR	7TC414B240235
COMPAQ	PE1155	CN305YN703

KEYBOARDS

DELL	RT7D20	TH-04N454-37171-28UK932
DELL	RT7D20	TH-04N454-37171-31M-6614
DELL	RT7D20	TH-04N454-37171-32N-4475
DELL	RT7D20	TH-04N454-37171-32Q-L170
HP	SK2880	BAUDROMCPOQIL6
HP	SK2880	BAUDROHCPZZMQR
SEJIN ELECTRON INC	SKM1030	6JGD017590
MICROSOFT	KFKEA4XT	KFKEA4XT0CCE48788371
COMPAQ	KB9965	B13990WGAIVL8C
IBM	KB0225	1S89P83002028475B
IBM	KB0225	1S89P92000209373B
IBM	SK8820	89P9200
IBM	K87953	0068806

COMPUTERS

DELL	X0873060	00045467997552
IBM	814833U	LKBYV3C
IBM	814833U	LKBYV3B
IBM	84329AU	KCVY3B1
PRAXIS	D735PX-32-OOGI	451203371
PRAXIS	D735PX-32-OOGI	451203372
PRAXIS	M945PPX64GI	S457403382
HP STORAGEWORKS ULTRIUM 448	DW017B	HV10919C6N
APC SMART UPS 3000	1400XL	XS0313000626
HP PROLIANT	DL380	D321MFG1119
HP PROLIANT	DL380	D321MFG1119
HP PROLIANT	DL380	D321MFG1119

PRINTERS

OKI MICROLINE 491 PIN PRINTER	D22230A	34370C0
XEROX DOCUPRINT N32	XYA-1	
XEROX DOCUPRINT N4525	XYA-3	
HP LASERJET 6L	C3990A	USHB801737

CALCULATORS

WANG ELECTRONIC CALCULATOR	360KT	10339
CASIO CALCULATOR	DR210HD	Q2379865
CANON	MP21DX	013803027327

SERVER (PARKING DEPT.)

SERVER C.ITOH	C1800Q	619669-80
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BATTERY BACKUPS (UPS)

Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote-Fire Equipment Bid Extension

Commissioner Hanley made a motion to extend contracts under the Cooperative Fire Service Equipment Bid from the period May 1, 2014 through April 30, 2015. Commissioner Wright seconded.

Vote: The motion passed unanimously.

DEPARTMENT HEAD REPORTS

Register of Deeds John R. Buckley

Bid Notice-RFP Image Enhancement & Re-Binding

The Commissioners gave approval to submit a bid notice for the Registry of Deeds to issue an RFP for Image Enhancement and Re-Binding.

Vault Report

Register Buckley briefed the Commissioners on quotes received to build a vault at the Registry of Deeds. Commissioner Hanley made a motion based on qualifications and the recommendation of Register Buckley to award the contract to Spencer Voight and CSI to develop a plan and bid specifications. Chairman Pallotta recused himself due to work his business had with Lynne Spencer of Spencer Voight on a project at the Adams Library in Kingston. Commissioner Wright seconded.

Vote: Chairman Pallotta-Recused, Commissioner Wright-Yes, Commissioner Hanley-Yes.

Superintendent of Buildings Douglas Wedge

Superintendent Wedge briefed the Commissioners on HVAC issues at Hingham District Courthouse. Chairman Pallotta requested County Administrator McDonald write a letter to Chris McQuade of the Administrative Office of the Trial Court for status on building improvements.

Mr. Wedge also discussed carry-over vacation and comp days for the maintenance staff. Due to under-staffing the maintenance department has not been able to use most vacation and comp days. Chairman Pallotta wants a complete report for the next meeting.

ADMINISTRATOR'S REPORT

Mr. McDonald briefed the Commissioners on a request of the Trial Court to use space at Hingham District Courthouse for Juvenile Offenders. Currently, the lease for the concession stand space will be expiring June 30, 2104 and Judge Marini expressed interest in that space. Chairman Pallotta requested a formal request be submitted by the Judge or Trial Court before consideration.

The Commissioner's next meeting will be held May 22, 2104.

At 9:10 p.m. the meeting adjourned.

Respectfully submitted,
Executive Assistant
Nancy O'Rourke

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Discussion-South Street Transfer Station

Attorney Donald Nagle briefed the Commissioners on the DEP process regarding the transfer station. The Commissioners would like Attorney Nagle to set up a meeting with the Town of Plymouth.

Pending litigation-Retirement Board

Retirement Board Executive Director William Farmer and Board Member Joseph McDonough appeared before the Commissioners to discuss the latest status of the pending lawsuit.

At 6:15 p.m. Chairman Pallotta called the roll to enter back in to open public session: Chairman Pallotta-Yes, Commissioner Wright-Yes. Commissioner Hanley-Yes.

Respectfully submitted,
Nancy O'Rourke
Executive Assistant