

PLYMOUTH COUNTY COMMISSIONERS
MEETING

February 26, 2016

A regular meeting of the Plymouth County Commissioners was called to order at 8:33 a.m. at the County of Plymouth Administration Building, 44 Obery Street, Plymouth, MA. Present were Chairman Daniel A. Pallotta, Commissioner Gregory M. Hanley, Commissioner Sandra M. Wright. Chairman Pallotta called for the Pledge of Allegiance.

Also, in attendance were Register of Deeds John Buckley, Treasurer Thomas O'Brien, Deputy Treasurer Jeff Welch, County Attorney Megan Bridges, County Attorney Mark Gildea, Extension Director Molly Lipper, Maintenance Superintendent Doug Wedge and County Administrator Frank Basler.

Meeting Minutes – February 12, 2016

Commissioner Hanley made a motion to approve the meeting minutes of February 12, 2016. Commissioner Wright seconded.

Vote: The motion passed unanimously.

Vote-Vendor Vouchers

Commissioner Hanley made a motion for approval of vendor vouchers as recommended by the Treasurer. Commissioner Wright seconded.

Vote: The motion passed unanimously.

FY '17 Budget

Administrator Basler updated the Commissioners that the budget is being worked on with Treasurer O'Brien and should be completed soon. Revenue projections should be finalized by the next meeting. Commissioner Pallotta asked the Administrator to contact Chair Ellen Allen from the Advisory Board to arrange a date for the Advisory Board meeting.

Treasurer's Report

Treasurer O'Brien shared his thoughts on the revenue numbers.

Register's Report

The Register's reported that there is a new Fraud Protection Program that has been implemented at the Registry.

Administrator's Report

Director Molly Lipper gave an update on the program with highlights of the recent Visual Presentation Day and the Winter Workshop. Ms. Lipper will provide a speaker from the 4H program for the Advisory Board Meeting later this spring.

The Administrator met with MHQ last week and discussed issues causing delays in vehicle delivery. Root causes for the delays were Ford factory design changes and a migration to a new enterprise information system at MHQ coupled with poor execution

and communication by MHQ. Orders from towns that have shared concerns were reconciled and all issues have been resolved and communicated to the effected towns. The Towns effected are Hanover, Nantucket, Fitchburg and Middleton. We did invoke a penalty clause for delays on one vehicle for Hanover due to a misplaced order by MHQ. All customers are now informed and satisfied with the PC program. Total January sales accounted for 74 vehicles totaling \$3,119,770 and \$23,398 in monthly administrative fees. Including \$44,400 in subscription fees - total \$172,700 year to date.

The Registry of Deeds has created an Invitation for Bid for indexing of records. The IFB will be issued and properly publicized. Bids are due back on March 31st at 3:30 PM at the Commissioners' Office. Chair Pallotta confirmed that all information and questions should be routed through the County Administrator as its Chief Procurement Officer. The bid will be published on the County web site.

The office received a Public Records request from Margaret Sheehan. Attorney Gildea and the Administrator are working on responding and fulfilling the request within the proper timeline.

Executive Session

In Accordance with MGL, Chapter 30A, Section 21, held for the purpose of discussing the consideration of the purchase, exchange or lease of real property located at "Woodlot" shown on Assessor's map 88 as lot 54, Plymouth MA and to discuss strategy with respect to collective bargaining with the OPEIU Union. The Board voted to enter into Executive Session and to not return to open public session at 9:08 a.m. Chairman Pallotta called the roll: Commissioner Hanley-Yes. Commissioner Wright-Yes. Chairman Pallotta-Yes.

At 9:45 a.m. the meeting adjourned.

Respectfully submitted,
Frank Basler
Administrator